

NORTHUMBERLAND PISTOL & REVOLVER CLUB INC.

CLUB OPERATIONS

This manual is provided as a guide in the use of the range and HUNCO FARMS property

SECTION 1: DEFINITIONS

Shooting Range – a place that is designed or intended for the safe discharge, on a regular and structured Basis, of firearms for the purpose of target practice or target shooting competition.

Shooting Club – a non-profit organization which activities include target practice or shooting competitions with the use of Restricted or Prohibited handguns, or small bore rifles at an identified approved shooting range.

Operations of an approved shooting range or club – this means the Corporation which is – *The Northumberland Pistol & Revolver Club Inc.* Elected executive and directors shall manage the affairs of the organization.

Range Operator – this is an individual appointed by the board of directors of The Northumberland Pistol & Revolver Club Inc. as required by the Firearms Act:

- **Act as the official liaison with the Chief Firearms Office.**
- **Supervise the safety operations of the corporation.**
- **Ensure the safety standards are maintained as documented in the range approvals.**
- **The operator shall ensure that the discharge of firearms does not endanger persons on the range or surrounding area.**
- **The operator shall ensure that projectiles will not leave the range if discharged in accordance with the safety rules.**
- **The operator shall promote the safety of all persons on the range, including members, officials, guests and spectators.**
- **The range shall have a warning system, to warn all persons that they are entering a shooting range, and to inform them when shooting activities are commencing.**
- **The operator shall ensure appropriate safety rules for the range are posted.**
- **The safety rules must be posted in a conspicuous place at the range.**
- **If only 2 person are on the range, one must act as a range officer.**

The range signs shall indicate (RANGE IN USE) when shooting is in progress, or (RANGE CLOSED) when the last person leaves the property.

INSURANCE:

The range operator shall maintain insurance coverage at all times.

INJURY REPORT:

The range operator shall report any injury caused by the discharge of a firearm.

- **As soon as possible to the local police (Port Hope or Cobourg)**
- **Within 30 days to the CHIEF FIREARMS OFFICE**

SAFETY TRAINING:

The operator shall ensure that every person who intends to use the range for the first time, is informed of all safety rules and range protocol.

No person may use the range for the first time without having received the safety information.

Every member who brings a guest to the range **MUST** inform them of the safety rules **AS POSTED** before the guest can shoot. For all groups at events a **SAFETY RULE REVIEW** shall be done for all first time shooters before the event starts.

All probationary shooters must shoot with a full member or club instructor and load only 5 for training

RANGE CHANGES:

The operator of the range, who propose to make a change to the range (SHALL GIVE ADVANCE NOTICE) to the Chief Firearms Office for sufficient time to allow the C.F.O. to evaluate it.

The operator shall report immediately to the C.F.O. any change to the range or surrounding area that could endanger the safety of any person

RANGE APPROVAL:

The Northumberland Pistol & Revolver Club Inc. operates under Approval issued by the Chief Firearms Office of Ontario.

This approval is conditional upon maintaining range standards and operations.

The range approval document lists our approved activities allowed on this range.

No future change or development may be done until prior approval for that project is granted by the C.F.O.

The possession and consumption of alcohol on our property is illegal under the present terms of our insurance policy, range approval, and club policy.

MEMBERS RESPONSIBILITY:

- To know and obey the safety rules.
- Inform your guest of the safety rules (BEFORE) you let them shoot on the range.
- A member may, and should encourage, anyone to use our approved range for recreational shooting under our guidance and supervision , Non members are welcome.
- Targets are to be posted only on ten test target boards provided and not on any target frame or support.
- The range must be used in accordance with the conditions of approval.
- Target stands shall be constructed of wood, They must be constructed so that a bullet passes through the target and will strike the backstop at midline or below. No other type of targets are to be used such as cans, Bottles, or any material other than paper. **(NO EXCEPTIONS)**

GATE:

The gate to the property shall be closed and locked when no activity of any kind is in progress and the “Range Closed” sign shall be visible.

The gate shall be open and the sign “Range In Use: displayed when an a member or members or organized event is in progress.

When ever a member is on the property (**ALONE**) and engaged in shooting activity, The signs are to be displayed “Range In Use” The gate is to be closed but not locked.